



## Gift Aid Declaration - DEFENCE SURVEYORS' ASSOCIATION

Details of donor

Title ..... Forename(s) ..... Surname .....

Address .....

..... Post Code .....

I wish the Defence Surveyors' Association to treat as Gift Aid donations all subscription payments to the Defence Surveyors' Association I have made in the four years prior to this year and subscription payments or other donations I make from the date of this declaration until I notify you otherwise.

I confirm I have paid, or will pay, an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the Charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify.

I understand the charity will reclaim 25p\* of tax on every £1 that I give (\*or other rates which may be authorised from time to time).

Signed .....

Date.....

***You can cancel this Declaration at any time by notifying the charity.***

**Please forward the completed form to the Hon Treasurer:  
Chris Barrington-Brown, Hon Treasurer, 88 The Hundred, Romsey, Hampshire,  
SO51 8BX**

E Mail: [chris@barringtonbrown.co.uk](mailto:chris@barringtonbrown.co.uk)

Notes:

1. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity, by contacting the Treasurer in the first instance.
2. HMRC require us to list each donor, by name and address (first line & postcode). For this reason:
  - a. It would therefore be helpful if you use whatever forename is used by HMRC on Tax Returns. Any additional forenames may be rendered as initials.
  - b. If you have more than one address, the address you record on this form must be the one recognized by HMRC in respect of your tax liability and tax return. This is an important consideration, especially for serving personnel, who may have lodged their Armed Forces unit/HQ address as the address for routine DSA correspondence and general matters, but who have a private home or MQ.
3. Please notify the charity if you change your name or address.
4. You must be a UK taxpayer as stated in the declaration. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you should cancel your declaration, and you should notify the Treasurer.
5. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
6. Please do NOT complete a declaration if you intend to offset your subscription against your tax liability (e.g. as a professional expense).
7. Please do not complete a declaration if your company pays your subscription for you.

Defence Surveyors' Association (DSA). Registered Charity Number 221816. Registered Address 111 Union Street, Coventry, CV1 2NT